



Willowmavin Primary School

ABN 11 003 736 825

690 Willowmavin Road, Willowmavin 3764 Phone: 03 5782 1319

E-mail: willowmavin.ps@education.vic.gov.au

www.willowmavin.vic.edu.au

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Resilience

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3rd February 2022

Willowmavin Primary School 2022 Parent Payment

Dear Parents and Guardians of Willowmavin PS,

Willowmavin Primary School is looking forward to another great year of teaching and learning in 2022. Key to our planning for 2022, is advising families of the voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer. In particular, this support has allowed us to increase the amount of funds available to the school and enabled us to allocate greater funding to critical teaching and learning resources.

Please find below Willowmavin Primary Schools voluntary financial contributions schedule for 2022, which includes an overview of what your contributions will contribute towards.

Department of Education guidelines now mandate that schools are unable to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended voluntary financial contributions schedule attached for an indication of contributions for your child/ren.

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

Yours sincerely,

Andrew O'Callaghan
Principal

Janelle Bean-Thornton
School Council President

Willowmavin Primary School 2022 Parent Payment

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • General classroom- workbooks, pencils, pens, markers, folders, glue sticks, scissors • Art – paint, crayons, material, craft supplies, coloured paper • PE – sports equipment • ICT- provision and upkeep of devices from shared classroom sets • Library- books 	\$160
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • Essential Assessment • Reading Eggs 	\$30
<i>Printing and photocopying of worksheets and learning materials</i>	\$20
Other Contributions - for non-curriculum items and activities	Amount
<ul style="list-style-type: none"> • First aid equipment • School grounds maintenance and improvements 	\$20
Total Amount	\$230

Your details:			
Student's Name/s:			
ITEM	Item amount per student	Number of students in your family	Total amount per family
Curriculum Contributions	\$210		\$
Other Contributions	\$20		\$
Total Family Contribution			\$

Payment Method: Cash / Credit / Bpay

Card Type: Visa / Mastercard

Card Number:

Expiry Date: / CVN: Amount: _____

Name: _____

Signature: _____



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Curriculum Contributions

Items and activities that students use, or participate in, to access the Curriculum, including:

- Computer applications where our students have their own individual password (At Willowmavin, we use Essential Assessment and Reading Eggs)
- Everyday items that your child will use in the classroom to learn the essential curriculum such as workbooks, writing supplies, art supplies, cooking ingredients, sports equipment.

Other Contributions

Non-Curriculum items and activities to support the daily operation and objectives of Willowmavin Primary School.

Extra-Curricular (OPTIONAL) Items and Activities

Willowmavin Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Details of these items and activities will be provided to students and families throughout the year. **These include, but are not limited to, school excursions, camps and special events.**

Financial Support for Families

Willowmavin Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund provides payments for eligible students to attend camps, sports and excursions
- Payment by Instalment

For a confidential discussion about these services, or if you would like to discuss alternative payment arrangements, please contact Brooke Mann or Andrew O'Callaghan on 03 5782 1319 or via e-mail at willowmavin.ps@education.vic.gov.au

Payment methods

We accept Cash, Eftpos, BPAY or Direct Deposit.

Please contact the office if you require BPAY details.

Bank details for Direct Deposit

Willowmavin Primary School

BSB - 633 000

ACC - 155 044 522

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.